



# Global Training Centre

101, Lockhurst Lane, Coventry, CV6 5SF

Course Name	<b>Level 2 Certificate in Children and Young Peoples Workforce (RQF)</b>
Qualification achieved	TQUK Level 2 Certificate in Children and Young Peoples Workforce (RQF) 601/6423/2

<b>Course Structure</b>
<p>This course is completed partially as a distance learning qualification by:</p> <ul style="list-style-type: none"><li>• Individual research at home under the guidance of your personal assessor</li><li>• Telephone assessment appointments to discuss your evidence and/or submitting written evidence to your assessor</li></ul> <p><b>As this qualification requires observation of the learner in practice, learners must be in a job role appropriate to their chosen units.</b></p> <p>There are no exams required to achieve the qualification</p>
<b>Course Duration</b>
Depending on the units taken the average learning time is 350 hours which should take approximately 9 months to complete. This course has a limit of 12 months to complete from enrolment date.
<b>Costs</b>
This course is Non- Funded and it costs £1200 undertake. We are able to offer an instalment plan to those that require it but release of certification is not possible until the cost of the course is paid in full.
<b>Who can enrol for this course?</b>
Must be aged 16+. The qualification is designed to develop the knowledge and skills required when working with children and young people from birth to 19 years of age. It is relevant to a wide range of job roles in early years and social care settings and is suitable for learners who wish to enter employment or are working in a supervised role in the Children and Young Peoples Workforce.
<b>Entry requirements</b>
Learners must have a minimum of level 2 in literacy and numeracy and ICT to undertake this qualification.
<b>Who is this course suitable for?</b>
This course is designed for <ul style="list-style-type: none"><li>• Anyone wishing to enter employment where supervision of Children and Young People is integral to the role</li><li>• Anyone already employed in roles that involve supervision of Children and Young People</li></ul>
<b>Certification</b>
Upon successful completion of this course you will be issued with a hard copy of your certificate.

## What will I learn by taking this course

Learners must achieve a minimum of 35 credits: 29 credits from the mandatory group and a minimum of 6 credits must come from the optional group.

### **There are 11 Mandatory Units**

- Child and young person development
- Contribute to Children and Young People's Health and Safety
- Contribute to the support of child and young person development
- Contribute to the Support of Positive Environments for Children and Young People
- Introduction to communication in health, social care or childrens and young peoples Settings
- Introduction to equality and inclusion in health, social care or childrens and young peoples settings
- Introduction to personal development in health, social care or children's and young peoples settings
- Maintain and support relationships with children and young people
- Safeguarding the welfare of children and young people
- Support children and young peoples positive behaviour
- Understand Partnership Working in Services for Children and Young People

### **Group B Optional Units**

- Contribute to promoting nutrition and hydration in early years and childcare Settings (Credit Value 4)
- Contribute to the support of children's communication, language and literacy (Credit Value 2)
- Contribute to the support of childrens creative development (Credit Value 2)
- Contribute to the support of childrens physical development through activities (Credit Value 3)
- Develop Positive Relationship with Children, Young People and Others Involved in their Care (Credit Value 1)
- Introduction to duty of care in health, social care or childrens and young peoples settings (Credit Value 1)
- Promote Child and Young Person Development (Credit Value 3)
- Support children and young people at meal or snack times (Credit Value 3)
- Support children and young people with disabilities and special educational needs (Credit Value 4)
- Support Children and Young People's Health and Safety (Credit Value 2)
- Support children and young peoples play and leisure (Credit Value 3)
- Support the creativity of children and young people (Credit Value 3)
- Understand Child and Young Person Development (Credit Value 4)
- Understand How to Safeguard the Wellbeing of Children and Young People (Credit Value 3)
- Understand How to Support Positive Outcomes for Children and Young People (Credit Value 3)
- Understand the needs of children and young people who are vulnerable and experiencing poverty and disadvantage (Credit Value 5)
- Understand the speech, language and communication needs of children and young people with behavioural, social and emotional difficulties (Credit Value 3)
- Use Signing to Advance Speech, Language and Communication (Credit Value 6)
- Working as part of a team in health and social care or children and young peoples settings (Credit Value 2)
- Working in partnership with parents and carers (Credit Value 3)
- Working Together for the Benefit of Children and Young People (Credit Value 2)

The benefits of taking this course will provide you with the knowledge and understanding of

- Know the main stages of child and young person development
- Understand the kinds of influences that affect children and young people's development
- Understand the potential effects of transitions on children and young people's development
- Know about the legislation, guidelines, policies and procedures for safeguarding the welfare of children and young people including safety
- Know what to do when children or young people are ill or injured, including emergency procedures
- Know how to respond to evidence or concerns that a child or young person has been abused, harmed or bullied
- Know the health and safety policies and procedures of the work setting
- Be able to recognise risks and hazards in the work setting and during off site visits
- Know what to do in the event of a non medical incident or emergency
- Know what to do in the event of a child or young person becoming ill or injured
- Be able to follow the work setting procedures for reporting and recording accidents, incidents, emergencies and illnesses
- Be able to follow infection control procedures
- Know the work setting's procedures for receiving, storing and administering medicines
- Know the regulatory requirements for a positive environment for children and young people
- Be able to support a positive environment that meets the individual needs of children and young people
- Be able to support the personal care needs of children and young people within a positive environment
- Understand how to support the nutritional and dietary needs of children and young people
- Understand why communication is important in the work setting
- Be able to meet the communication and language needs, wishes and preferences of individuals
- Be able to reduce barriers to communication
- Be able to apply principles and practices relating to confidentiality at work
- Understand the importance of equality and inclusion
- Be able to work in an inclusive way
- Know how to access information, advice and support about diversity, equality and inclusion
- Understand what is required for competence in own work role
- Be able to reflect on own work activities
- Be able to agree a personal development plan
- Be able to develop own knowledge, skills and understanding
- Be able to contribute to assessments of the development needs of children and young people
- Be able to support the development of children and young people
- Know how to support children and young people experiencing transitions
- Be able to support children and young people's positive behaviour
- Be able to use reflective practice to improve own contribution to child and young person development
- Understand partnership working within the context of services for children and young people
- Understand the importance of effective communication and information sharing in services for children and young people
- Understand the importance of partnerships with carers
- Be able to communicate with children and young people
- Be able to develop and maintain relationships with children and young people
- Be able to support relationships between children and young people and others in the setting

- Know the policies and procedures of the setting for promoting children and young people's positive behaviour
- Be able to support positive behaviour
- Be able to respond to inappropriate behaviour
- Understand partnership working within the context of services for children and young people
- Understand the importance of effective communication and information sharing in services for children and young people
- Understand the importance of partnerships with carers