



Global Training Centre

101, Lockhurst Lane, Coventry, CV6 5SF

Course Name	Level 4 Diploma in Adult Care
Qualification achieved	TQUK Level 4 Diploma in Adult Care RQF 603/2901/4

Course Structure
<p>This course is completed partially as a distance learning qualification by:</p> <ul style="list-style-type: none">• Individual research and evidence gathering at home under the guidance of your personal assessor• Telephone assessment appointments to discuss your evidence and/or submitting written evidence to your assessor <p>An observation of you in practice is required to complete this qualification. You must also be working in positions where you have input on Care Planning.</p> <p>There are no exams required to achieve the qualification</p>
Course Duration
<p>Depending on the units taken the average learning time is approximately 486 hours but many learners do complete in less time than that. We find most learners can complete this programme within a 9-12month timescale. This course has a limit of 12 months to complete from enrolment date.</p>
Costs
<p>This course is fully funded, but there is an initial registration enrolment fee of £25, usually paid by your employer.</p>
Who can enrol for this course?
<p>Must be aged 18+. As this qualification requires observation of the learner in practice, learners must be in a job role appropriate to the chosen units.</p>
Entry requirements
<p>There are no specific entry requirements however learners should have a minimum of level 2 in literacy and numeracy or equivalent.</p>
Who is this course suitable for?
<p>This course is designed for</p> <ul style="list-style-type: none">• Learners could work in a variety of settings in adult social care, including but not limited to residential care, domiciliary care or day centres. The qualification would also be suitable for Lead Personal Assistants who work as part of a Personal Assistant team at a senior level.• Those working towards achieving a Level 4 Diploma in Adult Care (RQF) will have, and develop further, specialist skills and knowledge in their area of responsibility which enables them to lead in areas such as assessment or enablement, for instance. Learners will have responsibility for assessing performance and quality of care delivery. Their team members will look to them for inspiration, and they will provide coaching and mentoring to their colleagues.

Certification

Upon successful completion of this course you will be issued with a free online copy of your certificate. Candidates wishing to have a hard copy certificate will be charged £85 less the cost of your initial registration enrolment fee

What will I learn by taking this course

Learners must achieve a minimum of 70 credits from the mandatory units and optional units. A minimum of 36 credits must be at level 4 or above

There are 12 Mandatory Units

- Develop, maintain and use records and reports (Credit Value 3)
- Facilitate person centred assessment to support wellbeing (Credit Value 2)
- Facilitate support planning to ensure positive outcomes for individuals and to support wellbeing (Credit Value 2)
- Lead communication in adult care settings (Credit Value 4)
- Lead health and safety in adult care settings (Credit Value 3)
- Lead inclusive practice in adult care settings (Credit Value 3)
- Personal development in adult care settings (Credit Value 4)
- Professional practice in adult care settings (Credit Value 3)
- Safeguard children and young people who are present in the adult care sector (Credit Value 2)
- Understand personalisation in care and support services (Credit Value 4)
- Understand safeguarding and protection in adult care settings (Credit Value 2)
- Working in partnership with others (Credit Value 4)

Group B Optional Units

- Appraise staff performance (Level 5, Credit Value 5)
- Awareness of the Mental Capacity Act 2005 (Level 3, Credit Value 3)
- Facilitate the development of effective group practice in health and social care or children and young people's settings (Level 5, Credit Value 6)
- Governance in adult care (Level 4, Credit Value 2)
- Identify and act upon immediate risk of danger to substance misusers (Level 3, Credit Value 4)
- Identify the physical health needs of individuals with mental health needs and plan appropriate actions (Level 4, Credit Value 5)
- Implement the positive behavioural support model (Level 4, Credit Value 8)
- Improvement and development of service in adult care (Level 4, Credit Value 3)
- Lead and manage end of life care services (Level 5, Credit Value 7)
- Lead and manage practice in dementia care (Level 5, Credit Value 6)
- Lead learning and development in adult care services (Level 4, Credit Value 4)
- Lead practice to promote quality assurance in adult care services (Level 4, Credit Value 4)
- Lead practice to support individuals to participate in education, training or employment (Level 4, Credit Value 31)
- Manage induction in health and social care or children and young people's settings (Level 4, Credit Value 3)
- Manage personal and professional behaviour in adult care (Level 4, Credit Value 3)
- Manage quality in health and social care settings (Level 5, Credit Value 5)
- Manage the availability of physical resources to meet service delivery needs in a health setting (Level 3, Credit Value 5)
- Mentoring in adult care services (Level 4, Credit Value 4)
- Partnership working in adult care (Level 4, Credit Value 4)
- Principles and practice of advocacy in adult care (Level 4, Credit Value 5)
- Principles of Parkinsons for adult care staff (Level 3, Credit Value 2)

- Professional supervision in adult care (Level 4, Credit Value 3)
- Promote access to healthcare for individuals with learning disabilities (Level 5, Credit Value 6)
- Promote assistive technology in adult care (Level 4, Credit Value 4)
- Promote awareness of sensory loss (Level 5, Credit Value 3)
- Promote nutrition and hydration in health & social care settings (Level 3, Credit Value 4)
- Provision of specialist care (Level 4, Credit Value 5)
- Recognise indications of substance misuse and refer individuals to specialists (Level 3, Credit Value 4)
- Recruitment and selection within health and social care settings (Level 4, Credit Value 3)
- Resource management in adult care (Level 4, Credit Value 3)
- Stroke care management (Level 3, Credit Value 4)
- Support carers to meet the care needs of individuals (Level 3, Credit Value 4)
- Support individuals during the last days of life (Level 4, Credit Value 5)
- Support individuals to access and manage direct payments (Level 4, Credit Value 4)
- Support individuals to access and use services and facilities (Level 3, Credit Value 4)
- Support individuals to access housing & accommodation services (Level 3, Credit Value 4)
- Support individuals with multiple conditions and/or disabilities (Level 5, Credit Value 5)
- Support individuals with sensory loss with communication (Level 5, Credit Value 5)
- Support the use of assistive technology (Level 5, Credit Value 4)
- Understand and enable interaction and communication with individuals who have dementia (Level 3, Credit Value 4)
- Understand how to manage a team (Level 4, Credit Value 3)
- Understand how to support individuals with autistic spectrum conditions (Level 3, Credit Value 3)
- Understand positive risk taking for individuals with disabilities (Level 3, Credit Value 3)
- Understand sensory loss (Level 3, Credit Value 3)
- Understand the administration of medication to individuals with dementia using a person centred approach (Level 3, Credit Value 2)
- Understand the factors affecting older people (Level 3, Credit Value 2)
- Understand the impact of Acquired Brain Injury on individuals (Level 3, Credit Value 3)
- Understand the process and experience of dementia (Level 3, Credit Value 3)
- Understand the role of communication and interactions with individuals who have dementia (Level 3, Credit Value 3)
- Work with families, carers and individuals during times of crisis (Level 4, Credit Value 5)